

## **POLICY ON THE SHARING OF INFORMATION BEYOND THE COUNCILS**

### **Background**

At the Public Sector Service Delivery Council (PSSDC) meeting of March 5-6, 2014 in Toronto, an issue was raised by a member around not being able to share the meeting material beyond PSSDC membership as per disclosure note included in meeting e-binder stating that “All materials in the e-binder are for the consideration of Council members only. No material in the e-binder may be distributed to other bodies without the consent of the author of the material.” There was no further discussion on this matter at this meeting.

Subsequently, at the Public Sector Service Delivery Council (PSSDC) meeting of September 17-18, 2014 in Yellowknife, a member requested further clarification on what material can be shared beyond the Councils. Following a discussion with members at the meeting, the ICCS Secretariat was asked to draft a policy, in collaboration with the PSSDC Co-Chairs, regarding what information and reports can be shared beyond the Councils based on members’ feedback and to share draft policy with PSSDC members.

The ICCS Secretariat drafted and circulated a proposed policy on the sharing of information beyond the Councils, included below, and a further discussion on this topic was held during the PSSDC teleconference of January 14<sup>th</sup>, 2015. As a result of this discussion, members were in general agreement of the policy on the sharing of information beyond the Councils.

### **Policy on the Sharing of Information beyond of the Councils:**

**All material and reports shared with Council members, including meeting e-binders, are for the consideration of Council members only. No material may be distributed to other bodies beyond the Councils, in part or in whole, without the consent of the author of the material unless otherwise specified. This policy also applies to material and reports posted, in both official languages, in the members-only website hosted by the Institute for Citizen-Centred Service (ICCS).**