

**Update report on the activities of the
PSCIOC's Information Management Sub-Committee
PSCIOC meeting, February 23rd, 2017**

From the out-going IM Sub-Committee Chair, Sunea Corry of Service Alberta:

2016-17		
Theme	Priority	Actions
Governance and Policy	IM policy and principles	Build repository
Competency and Capacity Building	Email management	Current state assessment and best practices catalogue
Emerging Trends and Technologies	IM principles for Cloud	Security, privacy, accessibility, integrity and lifecycle

- We committed to building a repository and that is almost complete. The former Public Service Without Borders repository hosted by the Institute of Public Administration Canada (IPAC) was decommissioned in August 2016 and replaced with a new repository hosted by the Institute for Citizen-Centred Service (ICCS). ICCS has sent login information to IM Sub-Committee members, giving them access to jurisdictional documents, committee meeting minutes, workplan and the Terms of Reference.
- The current state assessment on email management is complete. Alberta sent a questionnaire to all member jurisdictions in August 2016. Aggregated responses and an executive summary will be uploaded to the repository shortly.
- A cloud computing sub-committee representing Ontario cities (Toronto, Ottawa, Windsor) and led by Alberta was formed to develop IM Principles for Cloud Computing to address information security, privacy, accessibility, integrity and lifecycle considerations when procuring Cloud services. This document was vetted through the larger IM sub-committee, referenced in the IM subcommittee update at the September 2016 PSCIOC meeting and is posted in the repository.

2017-18		
Theme	Priority	Actions
Governance and Policy	Common IM vision	Vision for IM 2020
	Value of IM	Value of information aligns with IM investment
Competency and Capacity Building	eDisposition	Principles for disposition capability in enterprise systems

- For 2017-2018, work has not begun on these priorities. There were plans to conduct an entire meeting on the vision for IM 2020 in September 2016; however, the meeting did not take place due to changes in the IM sub-committee leadership.

From the incoming IM Sub-committee Chair, Melanie Robert, Executive Director:

Information Management and Open Government, Chief Information Officer Branch,
Treasury Board of Canada Secretariat / Government of Canada

With the recent decision of the Province of Alberta to step down as Sub-committee Chair, the Government of Canada – as the current Vice-chair – will assume the leadership.

Representation on the Sub-committee from some provinces and territories was missing in 2016, and the previous online collaboration space used by this Sub-committee is no longer available. We ask the PSCIOC secretariat to contact all participating jurisdictions to confirm membership in the Sub-committee.

In March 2017, we will convene a WebEx meeting of the Sub-committee members with an agenda focused on:

- **Calling for volunteers for a new Vice-chair**
- **Identification of priority projects for the next two years, building on the themes, priorities and actions previously articulated (see Sunea's report)**
- **Development of a Work plan**
- **Continued work on the new repository and discussions about a collaborative space on a Government of Canada platform open to all provinces and territories.**