

	AGENDA ITEM	STATUS	LEADS
<b>ACTION ITEMS FROM JOINT COUNCILS MEETING OF SEPTEMBER 17th, 2015</b>			
<b>#4</b>	<b>Service Mapping Sub-Committee (SMSC)</b> to report back to the Joint Councils in 12-18 months on a proposal to detail how the SMSC would evolve in to a “standards” body within Joint Council (as per SMSC’s request approved at the Sept. meeting).	<b>Pending</b> - SMSC to provide update at an upcoming PSSDC teleconference (spring 2017).	SMSC Co-Chairs
<b>ACTION ITEMS FROM JOINT COUNCILS MEETING OF FEBRUARY 24th, 2016</b>			
<b>#3</b>	<b>Framework Working Group:</b> During the discussion on the work of the Framework Working Group, the following action items were identified. The Framework Working Group was tasked to report back on the following items at an upcoming PSSDC/PSCIOC teleconference or at September meeting.		
	<b>C)</b> Framework Working Group (or other group to be determined) to provide ongoing direction and oversight of the committees and working groups of the Councils moving forward. Request for FWG to set-up an open process for Council members to participate in current/future Committees and Working Groups. FWG to report back on this item at an upcoming PSSDC/PSCIOC teleconference.	<b>Pending</b> - further update to be provided at an upcoming teleconference/meeting.	
	<b>E)</b> Request from members to create a working group around 'user experience' and how to assess/measure outcomes. Decision to be made after evaluation of committees/working groups by the FWG.	<b>Pending</b> - further update to be provided at an upcoming teleconference/meeting.	
	<b>F)</b> Request for Framework Working Group to draft mandate for “Joint Councils”, currently there is only a mandate for PSSDC and PSCIOC. FWG to report back on this item for Joint Councils members’ review at an upcoming PSSDC/PSCIOC teleconference.	<b>Pending</b> - further update to be provided at an upcoming teleconference/meeting.	
	<b>H)</b> Request for Framework Working Group to ensure Joint Councils' collaboration on foundational pieces for Digital Government, i.e. identity management and to use 'Death Notification' as pathfinder. Framework Working Group to include this item in roadmap and report back to Joint Councils at the September meeting.	<b>Ongoing-</b> further update to be provided at an upcoming teleconference/meeting.	
<b>ACTION ITEMS FROM JOINT COUNCILS MEETING OF SEPTEMBER 14, 2016</b>			
<b>#1A</b>	Identity Management: IMSC to continue the work on the Pan-Canadian Trust Framework and collaboration with DIACC and provide update at the February meeting and/or upcoming Joint Councils’ teleconference.	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	Rita Whittle, Robert Devries
<b>#1B</b>	Identity Management: DIACC to to continue the work on the Pan-Canadian Trust Framework and collaboration with IMSC and provide update at the February meeting and/or upcoming Joint Councils’ teleconference.	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	Joni Brennan
<b>#2B</b>	Death Notification Working Group to continue to develop blueprint for death notification and registration and for this project to be accelerated where possible. Death Notification Working Group to provide a progress report, including Statement of Work, at an upcoming meeting/teleconference.	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	Anik Dupont, Steve Burnett
<b>#2C</b>	Death Notification Working Group and Canada’s Digital Interchange to collaborate to accelerate this work and develop a pilot for the Death Registration and Notification that will serve as an important "use case" for CDI once it is up and running; a digital-first approach to receiving death information to improve timeliness of death notifications.	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	

#2D	Death Notification Working Group to A) Develop a better understanding of privacy issues related to sharing death notification data. B) Begin to scope out the work for bereavement bundles as part of the next FPT discussions to be explored, with a particular focus on communications.	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	
#3	FPT DMs Table: All priorities - Build upon the Acceleration Placemat with clear "asks" for acceleration for the December 1st DMs teleconference. Recommend how DMs can contribute more concretely to acceleration i.e. DM Champions	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	FPT DMs Table Secretariat
#4A	Framework Working Group requested to review and edit logic model and roadmap based on feedback provided at this meeting.	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	Natasha Clarke, Sophia Howse
#4D	Framework Working Group to report back to the Joint Councils at an upcoming teleconference/meeting on revised logic model and roadmap based on second round of consultation with members. Important to flush out the activities that the Councils are currently working on and those that the Councils will continue to advance. There was General agreement that the Councils will continue to advance the priorities related to Canada's Digital Interchange, Death Notification and Registration, Identity Management and Service to Business.	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	
#5A	Canada's Digital Interchange to continue to develop the CDI business case including all "phases and layers" and to present back to the Joint Councils a summary report and an executive summary (highlights).	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	Robert Frelich
#5B	Canada's Digital Interchange to proceed with "CDI proof of concept FPT pilots" that will focus on testing CDI design elements with respect to exchange of information protocols. CDI to engage those jurisdictions that are willing to collaborate in the discovery and piloting phase. <i>(NOTE: This pilot is in addition to the CDI and Death Notification Working Group pilot as noted in action item #2C)</i>	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	
#5C	Canada's Digital Interchange to develop a one pager (executive summary) to clearly identify the value proposition, intended outcomes, challenges etc. for sharing with jurisdictions.	<b>Underway</b> - item to be scheduled at the February Joint Councils in-person meeting.	
<b>ACTION ITEMS FROM JOINT COUNCILS CO-CHAIRS CALL OF OCTOBER 14TH, 2016</b>			
#1	PSSDC and PSCIOC Co-Chairs to review and discuss format of Jurisdictional Information Sharing for future Councils meetings.	<b>Pending</b> - item for discussion with members at the Ottawa PSSDC and PSCIOC meeting agenda.	PSSDC and PSCIOC Co-Chairs
<b>ACTION ITEMS FROM JOINT COUNCILS TELECONFERENCE OF DECEMBER 1st, 2016</b>			
#1	Research Committee Co-Chairs to provide an update and/or proposal to the Joint Councils on the following items: A) Research priorities B) Research repository C) Resource for Research Committee	<b>Pending</b> - item to be scheduled at the February Joint Councils in-person meeting.	Richard Dalpe and Guy Gordon, Research Committee Co-Chairs