



Draft - v.6

## **JOINT COUNCILS MEETING AGENDA**

**WEDNESDAY, FEBRUARY 21<sup>st</sup> 2018**

**8:30 a.m. – 4:30 p.m. EST**

**HYATT REGENCY TORONTO HOTEL**

MEETING ROOM: Regency Ballroom (ABC)

**BREAKFAST: 7:30 A.M. – 8:30 A.M. - Regency Ballroom (DE)**

#	TIME	JOINT COUNCILS PRIORITY	OBJECTIVE	ACTION	LEADS
	8:30-8:35 a.m.	Welcome	Roundtable introduction of PSCIOC & PSSDC Members and Observers		Co-Chairs
	8:35-8:50 a.m. (15 min)	Traditional Welcome by Elder	<ul style="list-style-type: none"> <li>Acknowledgement of traditional territory</li> <li>Water ceremony</li> <li>Words of wisdom</li> <li>Acknowledgement of the four directions</li> <li>Water song</li> </ul>		<i>Intro: Heather Sheehy</i> <b>Claudia Ferland, CIRNA</b> <b>Elder Whabagoon</b>
1	8:50-9:00 a.m. (10 min)	Administrative Matters	<b>A) Approval of Record of Decision from October 4<sup>th</sup>, 2017 in-person meeting, Charlottetown (TAB 1A)</b> <b>B) Acceptance of February 21, 2018 meeting agenda (TAB 1B)</b> <b>C) Joint Councils Action Items from previous meetings (TAB 1C)</b>	<i>For approval</i>  <i>For approval</i>  <i>For review</i>	<b>Sandra Cascadden</b>
2	9:00 – 9:45 a.m. (45 min)	<u><b>Ontario Guest Presenter:</b></u> <b>Hillary Hartley, Chief Digital Officer, Government of Ontario</b>	<u><b>Objective:</b></u> <b>Overview of the role of Ontario's first Chief Digital Officer, Ontario's Digital Strategy and Q&amp;A</b> <i>The Mission: Making Online Services Simpler, Faster and Better for People and Business.</i> As Ontario's Chief Digital Officer, Hillary Hartley partners with government ministries in delivering major digital projects. Ms. Hartley	<b>For information / discussion</b>	<i>Intro: Natasha Clarke</i>  <b>Melanie Fraser, ON</b>  <b>Hillary Hartley, Chief Digital Officer, ON</b>



			also helps accelerate transformation across government by setting new service standards for digital products, attracting and empowering digital talent, and aligning partners around delivering the best possible customer experience. Making it easier for people and business to interact and engage with their government through the power of digital technologies is part of the plan to create jobs, grow Ontario's economy and help people in their everyday lives.		
3	<p>9:45 - 10:15 a.m.</p> <p>10:15 – 10:30 a.m.</p> <p>10:30 – 11:00 a.m.</p> <p>11:00 – 11:15 a.m.</p>	<p><b>Advancing the Joint Councils' Vision and Call to Action</b></p> <p><b><u>BREAK</u></b></p> <p><b><u>DIGITAL STRATEGY</u></b></p>	<p><b><u>Framework Working Group</u></b></p> <p><b><u>Vision:</u></b> Enabling World Class Public Service Through Co-creation and Collaboration.</p> <p><b><u>Call to Action:</u></b> Focus and Acceleration to Enable Digital Government for Canadians.</p> <p><b>A. <u>Context Setting / Gap Analysis</u></b> (TAB 2A &amp; 2B)</p> <p><b><u>Objective:</u></b></p> <ul style="list-style-type: none"> <li>Context setting related to work by the FWG</li> <li>Results of Gap Analysis and decision on recommendations related to working groups and committees of the Councils (follow up from Jan 31<sup>st</sup> discussion)</li> </ul> <p><b>B. <u>JC Priority: Digital Strategy</u></b></p> <p><b><u>Objectives:</u></b></p> <ul style="list-style-type: none"> <li>To harvest the <b>information provided by jurisdictions on digital strategy and discussion on recommendations and next steps.</b> (TAB 2C)</li> <li><b>Overview of TBS's draft of Canada's Digital Principles</b> – seeking feedback from members on Digital Principles. Members' input will help shape the final version that is presented within Canada (for pan-Canadian adoption) and with international partners. (TAB 2D)</li> </ul>	<p><i>For discussion</i></p> <p><i>For decision</i></p> <p><i>For discussion / feedback</i></p>	<p><i>Intro: Heather Sheehy</i></p> <p><b>FWG Co-Chairs:</b> Natasha Clarke Sophia Howse</p> <p><b>Digital Strategy Leads:</b> Guy Gordon Sean McLeish Mark Burns</p> <p>Francis Bilodeau, TBS</p>





	11:15 – 11:30 a.m.	<b><u>DIGITAL IDENTITY</u></b>	<b>C. <u>JC Priority: Digital Identity</u></b>  <b><u>Objectives:</u></b> <ul style="list-style-type: none"> <li>• <b>Overview of the work by Vital Statistics Councils for Canada</b> as it relates to the Councils' work on identity management, CDI pilots and Death Notification and Registration. <b>(TAB 2E)</b></li> <li>• <b>Progress report on the 5 components of the roadmap required to accelerate identity management in Canada – (TAB 2F)</b> <ol style="list-style-type: none"> <li>1. Communication/collaboration</li> <li>2. Pan-Canadian Trust Framework – <b>IMSC</b> to report back on the work related to the Trust Framework and its collaboration with DIACC</li> <li>3. Pilots – <b>CDI</b> to report back on "Proof-of-Concept" FPT pilot projects and Benefits Realization Study</li> <li>4. Approach to technology</li> <li>5. Public policy and governance</li> </ol> </li> </ul>	For information	<b>VSCC:</b> Alexandra Schmidt, ON François Nault, Canada Krista Dewey, NS
	11:30 a.m. – 1:30 p.m.  (Item follows after lunch)			For discussion / feedback	<b>Digital Identity Leads:</b> Sophia Howse Jackie Stankey (via telecon)  <b>IMSC Co-Chairs:</b> Robert Devries Marc Brouillard (via telecon)  <b>CDI Co-Chairs:</b> Robert Frelich Arlene Williams (via telecon)
	12:00 – 1:00 p.m.		<b>LUNCH – Regency Ballroom (DE)</b>		
	1:00 – 1:30 p.m.	<b><u>DIGITAL IDENTITY</u></b>	Continues...  <b>Progress report on the 5 components of the roadmap required to accelerate identity management in Canada.</b> <ul style="list-style-type: none"> <li>• Discussion and next steps</li> </ul>	For discussion / feedback	<b>Digital Identity Leads</b>  <b>IMSC Co-Chairs</b>  <b>CDI Co-Chairs</b>
	1:30 – 2:00 p.m.	<b><u>CLIENT CENTRIC SERVICES</u></b>	<b>D) <u>JC Priority: Client Centric Services</u></b>  <b><u>Objective:</u></b> <ul style="list-style-type: none"> <li>• Progress report on refinements to <b>Maturity Model</b> based on members' feedback. <b>(TAB 2G)</b></li> </ul>	For discussion / decision	<b>CCS Priority Leads:</b> Bev Dicks Annette Vermaeten
	2:00 – 2:30 p.m.		<ul style="list-style-type: none"> <li>• ICCS to provide update on <b>Citizens First 8 Research</b>. <b>(TAB 2H)</b></li> </ul>	For information	Dan Batista, Marina Gilson, Ipsos



	2:30 – 2:45 p.m.		<b>E) <u>Wrap-up</u></b>  <b>Objective:</b> <ul style="list-style-type: none"> <li>Next steps and recommendations of the FWG related to the Joint Councils' priorities.</li> </ul>	<i><b>For discussion / decision</b></i>	Michal Dziong ICCS <b>FWG Co-Chairs</b>
	2:45 – 3:00 p.m.		<b>BREAK</b>		
4	3:00 – 3:20 p.m.  (20 min)	<b><u>FTP DMs' Table &amp; Clerks and Cabinet Secretaries</u></b>	<b><u>FPT Deputy Ministers' Table on Service Delivery Collaboration (TAB 3)</u></b>  <b>Objective:</b> <ul style="list-style-type: none"> <li>FPT DMs Table: update on the work of the DMs' Table as it relates to the priorities of the Joint Councils and opportunities for continued collaboration.</li> <li>Clerks and Cabinet Secretaries: Discussion on how the Joint Councils can support the Clerks in achieving the actions outlined in their Declaration to support innovation in the public sector.</li> </ul>	<b>For information / discussion</b>	<i>Intro : Sandra Cascadden</i>  <b>FPT DMs' Table Secretariat:</b> Natasha Clarke  Annette Vermaeten
5	3:20 – 3:40 p.m.  (20 min)	<b><u>Priority: CLIENT CENTRIC SERVICES</u></b>	<b><u>Death Notification Working Group</u></b>  <b>Objective:</b> Progress report on the development of Phase II of the <b>Death Registration and Notification Blueprint</b> (client journey mapping) ( <i>verbal update</i> )		<i>Intro: Natasha Clarke</i>  <b><u>DNWG Co-Chairs:</u></b> Anik Dupont Ron Hinshaw Anne Matthews
6	3:40 – 4:20 p.m.  (40 min)	<b><u>Privacy Sub-Committee</u></b>	<b><u>Joint Councils Privacy Sub-Committee (TAB 4)</u></b>  <b>Objective:</b> Progress report on the work of the Privacy Sub-Committee and discussion on how this committee can help support and advance the priorities of the Councils.	<i><b>For discussion</b></i>	<i>Intro: Heather Sheehy</i>  <b>Privacy Sub-Cmtte Chair:</b> Chad Hoskins, BC (via teleconference)
7	4:20 – 4:30 p.m.  (10 min)	<b><u>Other Business:</u></b>	<b><u>Other Business:</u></b>  <b>A) Announcement of ICCS 2017 Heintzman Leadership Award Winner</b> ( <i>verbal update</i> )  <b>B) Update report from JC Canada Open Government Working Group</b> (TAB 5 – for information only)	<i><b>For information</b></i>	<i>Intro: Francis Bilodeau</i>  Karla Hale, ICCS Board President





			<b>C) Next in-person meeting of the Joint Councils: September 26<sup>th</sup>, 2018, Whitehorse, YT</b>		<b>Yukon Hosts:</b> Mark Burns, PSSDC
	4:30 p.m.		<b>Adjournment of Joint Councils Meeting</b>		
	5:50 p.m.		<b>Delegates to meet in the lobby of the Hyatt Regency Toronto Hotel to board the bus.</b>		

## **OFFICIAL JOINT COUNCILS DINNER & PRESENTATION OF THE ICCS HEINTZMAN LEADERSHIP AWARD**

### **Royal Canadian Military Institute (RCMI)**

**6:15 – 6:50 p.m.**

**Pre-Dinner Reception: Library & Reading Room**

**7:15 – 9:00 p.m.**

**Official Dinner: The Otter Dining Room**

**7:00 – 7:15 p.m.**

**Presentation of the ICCS Heintzman Leadership Award**

***Business Attire***

The **Royal Canadian Military Institute (RCMI)** was founded as the Canadian Military Institute on January 14, 1890. General Sir William Dillon Otter set the founding principles: "to provide in an Institute for the defence forces of Canada a Library, museum and club for the purposes of the promotion of military art, science and literature, to gather and preserve the records of the defence forces, and develop its specialized field in Canadian history." In 2007, the facade of 426 University Avenue was reconstructed by E R A Kubaneck Architects according to archeological records. Governor General David Johnston laid the cornerstone on June 9, 2012, for a 42-story, 315 suite condominium residence, lofts, and mixed-use project. The Colonel in Chief of the RCMI is Princess Alexandra, The Honourable Lady Ogilvy. The RCMI heritage stands for something far greater than its members, officers and other component parts. **It is a Canadian icon, a vital national institution, with an illustrious history, mandate and mission, unique in our country.**