

# Research Committee Report to the Joint Councils

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Co-Chairs, Research Committee of the Joint Councils:

Public Sector Service Delivery Council

Public Sector Chief Information Officer Council

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# Outline

- Recap of Joint Council direction for Research Committee
- Overview and status of key Research Committee initiatives:
  - On-line research repository
  - Daily newsletter and monthly reports
  - media monitoring pilot project
- Key decision items and discussion
- Next steps

# Research Management Support Contract

- Secured the services of ImagineCabin (Erika Graffunder) Consulting for a period of up to 12 months (June 2017-June 2018), with expenditure of up to \$49,720 to:
  - Establish and manage an on-line research repository
  - Develop a report on key research gaps
  - Develop a daily newsletter and monthly reports (e.g., synthesis, summaries or recent research on priority themes)
- The contract is administered and managed by the ICCS, with direction from the Research Committee Co-Chairs

# On-line Research Repository

## ➤ Objective is to develop a research repository that provides:

- Public access to research holdings (hosted on the ICCS web site but separate from official ICCS / JC business repository)
- Ability to upload and download papers / information
- Ability to search and sort

## ➤ Progress to date:

- Developed draft criteria for documents to be included in the repository
- Identified draft key data elements to be included in the repository
- Developed mock layout template

## ➤ Next Steps:

- Develop database for research repository
- Populate database; develop campaign to seek contributions
- Further refine layout and functionality of database over time

# On-line Research Repository

## Foundational Considerations

### **Draft criteria for inclusion of documents in repository:**

- Sources align within the JC research priorities or an innovative extension
- In the public domain
- Focus on papers rather than news articles/releases
- Initial population of e-papers from current ICCS holdings, recent work by JC members, conference presentations, other governments, think tanks, etc.
- English/French
- Developed within the last 15 years

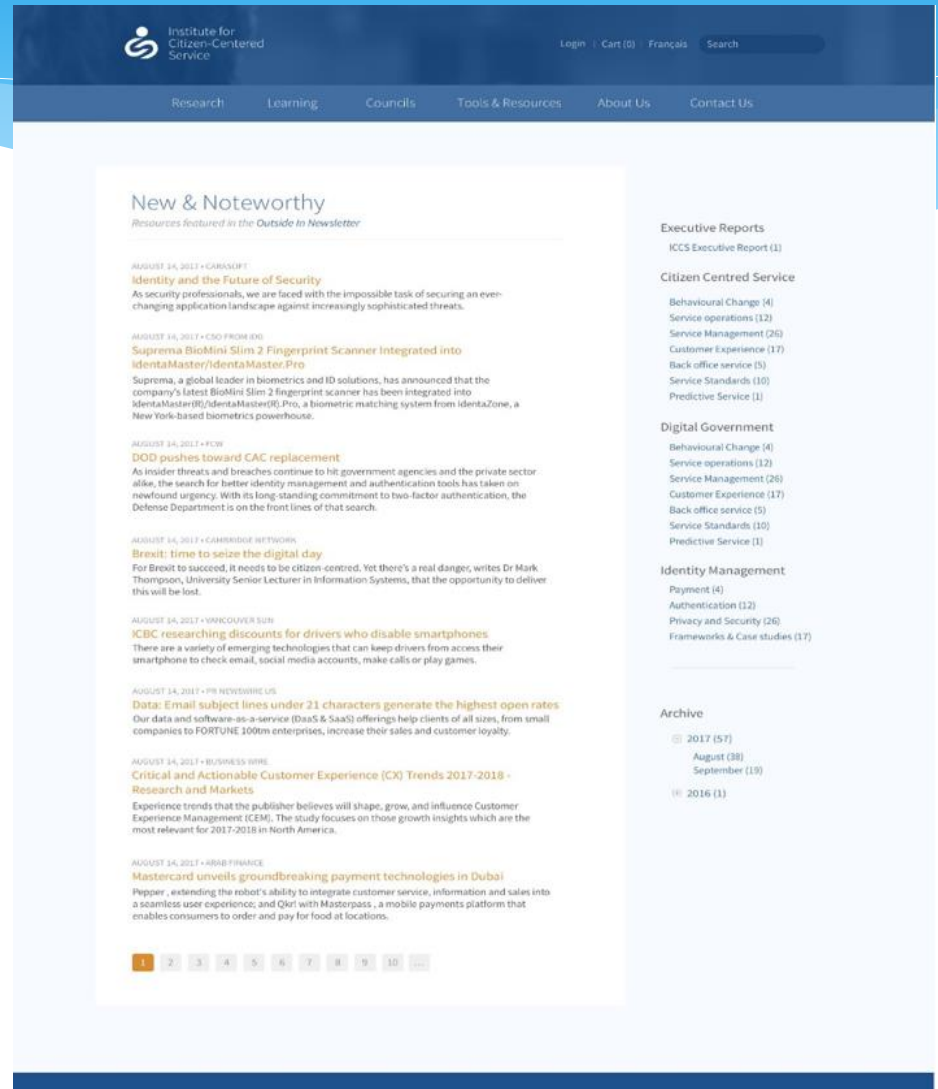
### **Potential data elements / functionalities:**

- Document title
- General theme area
- Author
- Country of publication
- Date published
- Web link
- Key contact?
- Likes/stars?

*Expectations regarding repository capabilities will need to align with available resources...*

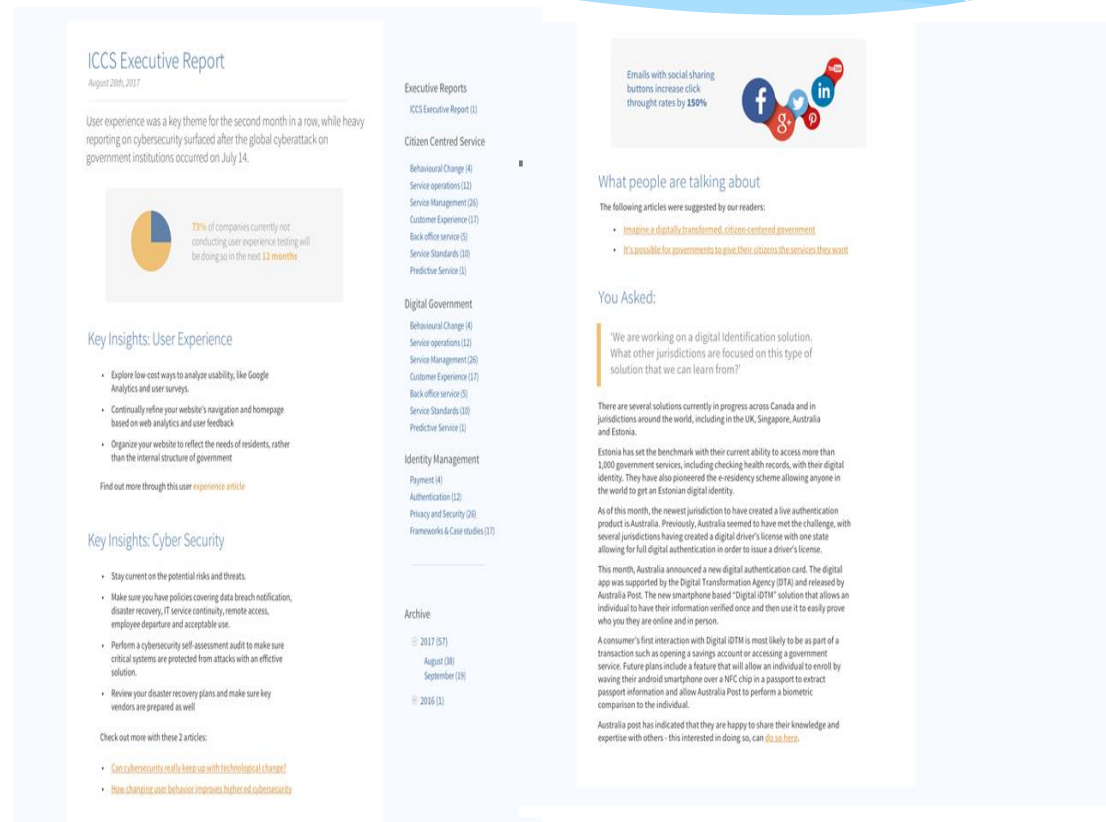
# On-line Research Repository

- Mock-up of initial landing page for the repository developed
- Further refinement required to improve layout, search function (search filters) and client interaction
- Recommend creating a 4-member advisory committee to ensure repository meets the needs of JC members



# Monthly Research Reports

- Mock-up for monthly executive reports completed
- First report to be circulated in November
- Plan special issues on *2016 Service Delivery Conference and Digital Strategy*
- Recommend creating a 4-member advisory committee to ensure content and format meet needs of JC members.



# Daily Newsletter / Media Monitoring

## ➤ Objective is to:

- Provide daily updates to JC members on IM/IT/service-related news, sourced from local and national newspapers, newswires, TV/radio, trade journals and corporate databases

## ➤ Progress to date:

- The ICCS secured a subscription (\$6,600) with Infomart on a pilot project basis to access full-text sources via the Infomart platform
- Infomart Newsletters are being provided on a limited trial basis, but significant curation work is required to make these relevant to JC members

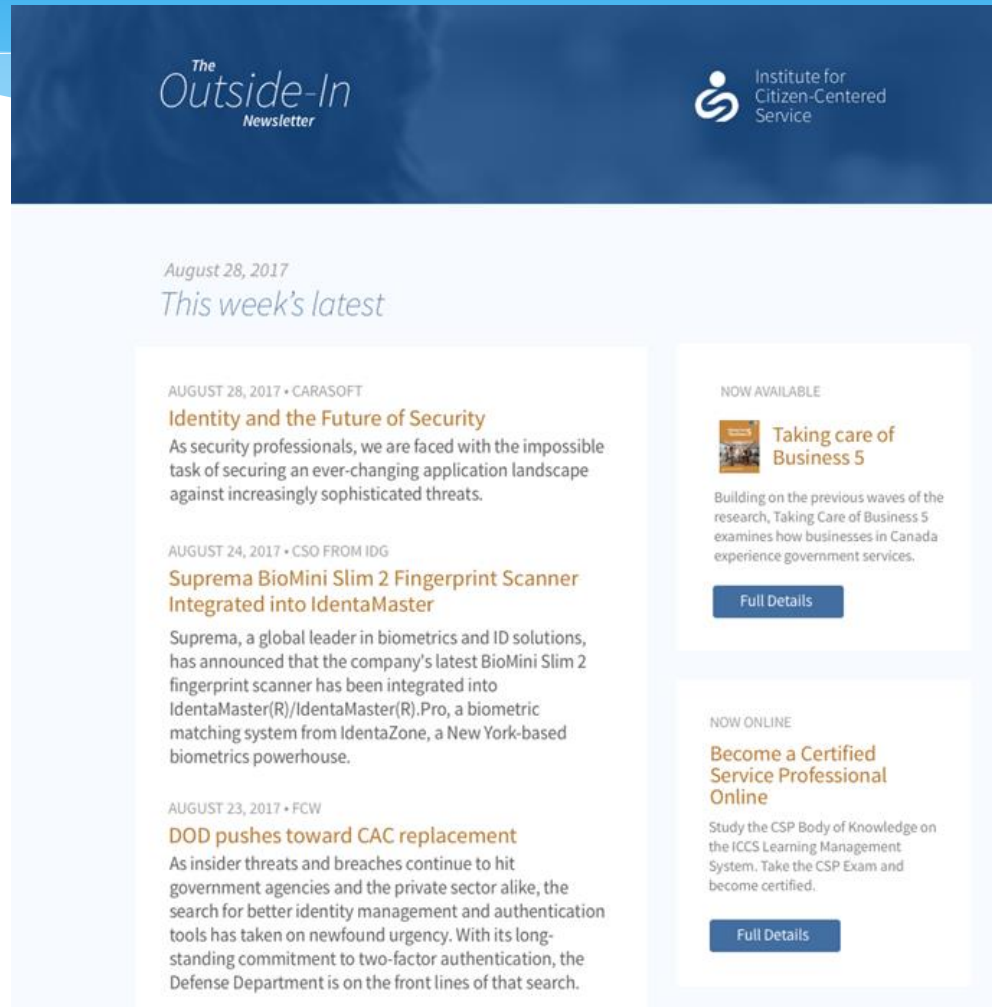
## ➤ Next Steps:

- Continue analysis to improve curation approach
- Test newsletter with limited sample of trial recipients
- Assess whether the ICCS should continue its subscription with Infomart



# Daily Newsletter / Media Monitoring

- Mock-up for Newsletter completed
- Further refinement required to improve layout, search function (search filters) and client interaction



# For Decision / Discussion

## ➤ On-line Research Repository

- Have we identified the correct criteria and data elements for the repository?
- Format – Initial thoughts on draft template?

## ➤ Monthly Research Reports

- Format – Initial thoughts on draft template?
- Creation of Advisory Committee to ensure relevance and readability ?

## ➤ Media Monitoring

- Are there any jurisdictions that can provide guidance/insight in curating media monitoring?

# Next Steps

- Continue work with consultants to further develop various research projects
- Engage Research Committee members and special advisory committee on further development of projects
- Test early prototypes and refine as required
- Report back to Joint Councils in Winter 2018 on final drafts for approval