

## Joint Councils

Public Sector Chief Information Officer Council  
 Public Sector Service Delivery Council

## Conseils mixtes

Conseil des DPI du secteur public  
 Conseil de la prestation des services du secteur public



Photo courtesy of City of Toronto

**DRAFT – V.6**

### **TUESDAY, FEBRUARY 23<sup>RD</sup>, 2016** **WELCOME RECEPTION**

**THE OLD MILL**  
**VICTORIA ROOM**

**Reception: 6:30 – 8:30 p.m.**

**21 OLD MILL RD, TORONTO, ON**  
**Casual attire**

### **WEDNESDAY, FEBRUARY 24<sup>TH</sup>, 2016**

### **JOINT COUNCILS MEETING**

**8:30 A.M. – 4:30 P.M. EST**

**THE OLD MILL**  
**21 OLD MILL RD, TORONTO, ON**  
**MEETING ROOM: GUILDHALL A&B**

**7:30 a.m. - 8:30 a.m.- BREAKFAST- Westminster Room**

#	Time	<b><u>MEETING AGENDA</u></b>	Lead
		Topic	
1.	8:30 – 8:40 a.m.	<p><b>Welcome by Co-Chairs and roundtable introduction of PSCIOC and PSSDC Members, and Observers</b></p> <p><b><u>Administrative Matters:</u></b></p> <p><b>A) Approval of Record of Decision from September 17<sup>th</sup>, 2015 in-person meeting, St. John's, NL (TAB 1A) (<i>Decision Item</i>)</b></p> <p><b>B) Review of Joint Councils Action Items from previous in-person meeting (TAB 1B) (<i>Information Item</i>)</b></p> <p><b>C) Acceptance of February 24<sup>th</sup>, 2016 meeting agenda (TAB 1C) (<i>Decision Item</i>)</b></p>	<p><b>PSCIOC Co-Chairs:</b>  <b>Harry Turnbull, MISA East</b>  <b>John Messina, TBS</b></p> <p><b>PSSDC Co-Chairs:</b>  <b>Chris Bookless, Yukon</b>  <b>Jacques Paquette, ESDC/Service Canada</b></p>

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2.	8:40 – 9:00 a.m.	<b><u>FPT Deputy Ministers' Table on Service Delivery Collaboration</u></b> (verbal update)	Annette Vermaeten ESDC/Service Canada
		Debrief of FPT Deputy Ministers' Table meeting of Dec. 3 <sup>rd</sup> , 2015 and update on agenda planning for the FPT Deputy Ministers' Table May 2016 meeting (10 <sup>th</sup> anniversary)	
3.	9:00 – 9:20 a.m.  9:20 - 9:40 a.m.  9:40 - 10:00 a.m.  10:00 – 10:30 a.m.	<b><u>Identity Management</u></b>  <b><u>Update on current work:</u></b>  A) Identity Management Sub-Committee (IMSC) (TAB 2A)  B) Canada's Digital Interchange (CDI) (TAB 2B)  C) Digital Identity and Authentication Council of Canada (DIACC) (TAB 2C)  D) Review of linkages/gaps between the work of the IMSC, CDI and DIACC and roundtable discussion on Joint Councils' collaboration on identity management going forward	<b><u>IMSC Co-Chairs:</u></b> Rita Whittle, TBS Fred Pitt, Ontario  <b><u>CDI Co-Chairs:</u></b> Annik Casey, TBS (via teleconference) Sophia Howse, BC  <b><u>DIACC:</u></b> Joni Brennan, Management Consultant
	10:30 – 10:45 am	<b>BREAK</b>	
4.	10:45 – 12:00 p.m.  <i>Session continues after lunch (1:00 – 2:45 p.m.)</i>	<b><u>Framework Working Group Session</u></b>  Overview of the activities of the Framework Working Group as it relates to the action item from the September 2015 meeting:  <i>“Development of a framework linking all the work of the Joint Councils, PSSDC, and PSCIOC, including its sub-committees and working groups. Framework to identify a “national vision” for the Councils”.</i>  A) <b><u>Update</u></b> by Framework Working Group Co-Chairs on the work that has been done to date (TAB 3A)  B) <b><u>Visual Map</u></b> (current state) of the Joint Councils <b><u>AND Briefing</u></b> of all <b><u>Councils' Sub-Committees and Working Groups</u></b> – (TAB 3B)  <i>The objective of this review is for both Councils to have a general understanding of all the Councils' sub-committees / working</i>	Session led by the Framework Working Group Co-Chairs:  Natasha Clarke, NS (for PSSDC) Sophia Howse, BC (for PSCIOC)

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groups and the work that is currently underway, “current state”, before a discussion on “future state”.

### **C) Review and discussion of proposed Vision and Call to Action for the Joint Councils**

#### **Proposed Vision:**

**“Providing Best in Class Public Services”**

#### **Proposed Call to Action:**

**“Creating Best in Class Digital Government\* for Canadians”**

#### **\*Definition of Digital Government:**

*Digital Government refers to the use of digital technologies, as an integrated part of governments’ modernisation strategies, to create public value. It relies on a digital government ecosystem comprised of government actors, non-governmental organisations, businesses, citizens’ associations and individuals which supports the production of and access to data, services and content through interactions with the government. – (Recommendation of the Council on Digital Government Strategies - Adopted by the OECD Council on 15 July 2014)*

#### **Session continues after lunch**

12:00 –  
1:00 p.m.

**LUNCH – Westminster Room**

1:00 –  
2:45 p.m.

### **Continues...Framework Working Group Session**

#### **SURVEY RESULTS ON DIGITAL READINESS (FPTM)**

**D) Review and discussion on Level of Readiness in jurisdictions in regards to “Digital Government”** (results from survey sent to members in January 2016) (refer to TAB 3A)

#### **DESIGNING DIGITAL GOVERNMENT**

**E) Roundtable Discussion on the work required to advance “Vision” and “Call to Action”:**

- Discussion of key Questions and endorsement of Recommendations (refer to TAB 3A)

#### **Reference Material:**

1. Deloitte – The Journey to Government’s Digital Transformation Executive Summary (2015) - **(TAB 3C)**
2. Deloitte – The Journey to Government’s Digital Transformation



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		<p><i>Full Report (2015) - (TAB 3D)</i></p> <p>3. <i>OECD - Recommendation of the Council on Digital Government Strategies (2014) - (TAB 3E)</i></p>	
	2:45 – 3:00 p.m.	<b><u>BREAK</u></b>	
5.	3:00 p.m. – 3:30 p.m.	<p><b><u>Research Committee (TAB 4A &amp; 4B)</u></b></p> <p><b>A) Background on Research Committee</b> (review of Research Committee Terms of Reference including its sub-committees) – (TAB 4A)</p> <p><b>B) Review and Discussion of Mandate of Research Committee</b></p> <p><b>C) Discussion on the proposed priorities for the Research Committee going forward - (TAB 4B)</b></p> <p><b>D) Research Committee Membership</b></p>	<p><b>Dan Batista, ICCS Executive Director</b></p> <p><b>Richard Dalpé, Federal Co-Chair, Research Committee</b> (<i>via teleconference</i>)</p>
	3:30 p.m. – 3:50 p.m.	<p><b><u>OPEN – (20 minutes)</u></b></p> <p>Members may wish to extend the time for discussion of an item(s) already on the agenda</p>	
6.	3:50 – 4:25 p.m.	<p><b><u>Institute for Citizen-Centred Service – Research (TAB 5)</u></b></p> <p><b>Preview presentation of Taking Care of Business 5, presented by Ipsos Public Affairs</b></p>	<p><b>Michael Howell, Associate Vice-President, Ipsos Public Affairs</b></p> <p><b>Marina Gilson, Director, Ipsos Public Affairs</b> (<i>via teleconference</i>)</p>
7.	4:25 – 4:30 p.m.	<p><b><u>Other Business:</u></b></p> <p><b>A) Joint Councils Sub-Committee Update Reports: (for information only):*</b></p> <ul style="list-style-type: none"> <li>• <b>Privacy Sub-Committee (TAB 6A)</b></li> <li>• <b>Open Data and Information Working Group (TAB 6B)</b></li> </ul> <p><b>B) Other Business arising from the meeting</b></p> <p><b>C) Next in-person meeting of the Joint Councils: Victoria, British Columbia, September 13<sup>th</sup> to 15<sup>th</sup>, 2016</b></p> <p><b>D) EVALUATION FORM: TAB 7 for PSSDC OR TAB 6 for PSCIOC</b></p>	<b>Co-Chairs</b>

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		- <b><u>Please complete Evaluation Form</u></b> – (forms will be distributed at the PSSDC and PSCIOC meeting)	
4:30 p.m.	<b>Adjournment of Joint Councils Meeting</b>		<b>Co-Chairs</b>
5:45 p.m.	<b>Delegates to meet in hotel lobby to board bus for dinner</b>		

# OFFICIAL JOINT COUNCILS DINNER & ANNOUNCEMENT OF 2015 HEINTZMAN LEADERSHIP AWARD WINNER

**February 24<sup>th</sup>, 2016**  
**Estates of Sunnybrook**  
**Vaughan Estate**  
2075 Bayview Avenue, Toronto, ON

**Delegates to meet in the lobby of the Old Mill Hotel at 5:45 p.m. to board bus**

**Reception: 6:30 – 7:00 p.m.**  
**Award Presentation: 7:00 p.m.**  
**Dinner: 7:15 – 9:00 p.m.**  
**Business Casual**