

Working Group on GDPR

Co-Chairs: Charles Taillefer and Keleigh Annau

WORK PLAN: Working Group on GDPR

ACTIVITY 1							
Objective: <ul style="list-style-type: none">Clarifying our current understanding of the provisions, scope, application and enforcement of the GDPR					Priority: <i>Low/Medium/High</i>		
DESCRIPTION / ACTION	LEADS	START DATE	DUE DATE	RESOURCES REQUIRED (staff, funding, etc.)	DELIVERABLES	NOTES	STATUS
Identification of existing resource material and clarification obtained and/or elaborated to date.	All	September		N/A	A “library” of resources that is made available to working group members to increase the understanding of various aspect of the GDPR.	This may require categorization of content – ie (News, links to European Commission Guidance, etc)	Complete
GDPR 101	Federal Representative - Innovation, Science and Economic Development(ISED)	September		N/A	Kick-off meeting and level-set on what the GDPR is, why it matters and key concepts that will be helpful for guiding the group in delving into the		Complete

					complexities of the regulation.		
Sharing of common communication material related to the application of the GDPR to the public and private sector including in the context of contractual arrangements with public entities.	Federal Representative (ISED)	September	May 2020	N/A	Multipurpose messaging that provides consistent and reliable information related to the GDPR and its application in the Canadian context.	<p>Messaging covers:</p> <p>Private Sector application</p> <ul style="list-style-type: none"> -Data transfers under an adequacy decision -Direct application of the GDPR <p>Public Authorities application (federal and provincial context)</p> <ul style="list-style-type: none"> - Government activities - Commercial activities <p>Private sector contractors supporting Public Authorities</p>	Complete

ACTIVITY 2

Objective:

- Working Group members in all jurisdictions obtain accurate and up-to date information regarding engagement activities with the European Commission.

Priority: *Low/Medium/High*

DESCRIPTION / ACTION	LEADS	START DATE	DUE DATE	RESOURCES REQUIRED	DELIVERABLES	NOTES	
Discuss and solicit potential questions or issues to be raised with the European	All Working Group Members	Fall 2018		N/A	The working group will identify concrete issues	Issues and questions will be vetted by Global Affairs Canada as	Complete

Commission officials in the context of planned engagement sessions between Canadian representatives and the EC.	Federal Representative – (ISED)				or questions that may be raised with the EC officials by Federal representatives.	well as Justice Canada.	
Provide a debrief of all engagement activities with the European Commission officials including informational exchanges as well as discussions that occur during planned engagement sessions between Canadian representatives.	Federal Representative (ISED)	Fall 2018		Input and advice from the Federal Advisory Group on Privacy Interoperability	Verbal and/or written debrief of outcomes of engagement activities with the EC		Complete
Provide a debrief of all engagement activities with the European Commission officials including informational exchanges as well as discussions that occur during planned engagement sessions between Canadian representatives.	Federal Representative (ISED)	Spring 2018		Input and advice from the Federal Advisory Group on Privacy Interoperability	Verbal and/or written debrief of outcomes of engagement activities with the EC		Ongoing- now through the Privacy & Access Subcommittee
ACTIVITY 3							
Objective:					Priority: <i>Low/Medium/High</i>		
<ul style="list-style-type: none"> Identification of legal questions and/or use cases that may require advice from legal counsel including legal counsel that specializes in the EU GDPR 							
DESCRIPTION / ACTION	LEADS	START DATE	DUE DATE	RESOURCES REQUIRED	DELIVERABLES	NOTES	

Identify existing legal advice as well as mechanism for sharing advice without compromising solicitor-client privilege information.	Federal Representative (ISED)	September		Collaboration with Justice Canada and provincial legal counsel	Legal advice with respect to the application of the GDPR to government activities at the provincial and federal levels.		Complete
Identify legal questions / use cases that could require outside counsel with expertise in the interpretation of the GDPR.	All members	October		Collaboration with provincial and federal officials in various public programs areas; Collaboration and engagement with federal Justice Canada officials and officials from Global Affairs Canada	Legal advice with respect to GDPR compliance risks as it relates to specific provincial and federal public sector activities that are of a commercial nature.		Complete – participants developed a “living document” tool to assist program areas in determining areas for further analysis
ACTIVITY 4							
Objective:					Priority: <i>Low/Medium/High</i>		
<ul style="list-style-type: none"> Awareness and understanding of enforcement activities with respect to the GDPR that are of relevance to Canadian organizations. 							
DESCRIPTIONS / ACTION	LEADS	START DATE	DUE DATE	RESOURCES REQUIRED	DELIVERABLES	NOTES	
Tracking and reporting on enforcement activities, Court decisions or ongoing	All members				Round table status updates in bi-weekly working group meetings with		Ongoing – updates will now take place now through the Privacy &

investigations that are in the public domain.					membership where such updates can be shared/crowd-sourced.		Access Subcommittee
Engagement with the officials of the federal Privacy Commissioner’s office to gain insight in terms of cooperative efforts on privacy enforcement as it relates to joint activities involving EU member states.	Federal Representative (ISED)					This is of course subject to the confidential nature of enforcement actions conducted by data protection authorities in various jurisdictions.	Ongoing – updates will now take place now through the Privacy & Access Subcommittee