

Draft – v3

## PSCIOC MEETING AGENDA MS TEAMS MEETING

**WEDNESDAY, FEBRUARY 24, 2021**  
**12:00 p.m. – 3:00 p.m. EST**

#	TIME	PSCIOC PRIORITY/ TOPIC	OBJECTIVE	ACTION	LEADS
	11:45 a.m. – 12:00 p.m.	<ul style="list-style-type: none"> <li>• <i>Set-up: Members/Observers to connect to MS Teams Meeting</i></li> <li>• <i>Participants: Refer to recommendations for the use of MS Teams</i></li> <li>• <i>For simultaneous interpretation: refer to information provided</i></li> <li>• <i>Members to respond to evaluation poll after each presentation</i></li> </ul>			
	12:00 p.m.	<b>Welcome</b>	<b>Rollcall of PSCIOC Members and registered Observers in attendance</b>	<b>PSCIOC Co-Chairs:</b> Tracy Wood, PEI Denis Skinner, TBS	
1	12:05 – 12:10 p.m.  (5 min)	<b>Administrative Matters</b>	<b>Objective:</b>  <b>A) Approval of Record of Decision from September 23, 2020 meeting (TAB 1A)</b>  <b>B) Acceptance of February 24, 2021 Meeting Agenda (TAB 1B)</b>	<i>For approval</i>   <i>For approval</i>	<b>Denis Skinner</b>
2	12:10 – 1:10 p.m.  (60 min)	<b>Guest Speaker</b>	<b>Objective:</b> <ul style="list-style-type: none"> <li>• Presentation on transitioning from traditional waterfall organization to one that embraces a culture and processes of DevOps and continuous improvement.</li> </ul> <a href="https://info.cavendishwood.com/blog/what-is-devops-digital-transformation-benefits">https://info.cavendishwood.com/blog/what-is-devops-digital-transformation-benefits</a>	<b>For discussion</b>  <i>Members to respond to evaluation poll after each item.</i>	Intro: Denis Skinner  <b>Presenter- tbc</b>
	1:10 – 1:15 p.m.	<b>Stretch Break</b>  <b>NOTE: Different MS Teams meeting link for next agenda item – see calendar invitation. Members only.</b>			
3	1:15 – 1:30 p.m. (15 min)	<b>IN-CAMERA ITEM: PSCIOC MEMBERS ONLY</b>	<b>Objective:</b>  <b>A)</b> <ul style="list-style-type: none"> <li>• PSCIOC Information Sharing new format (TAB 3A)</li> <li>• PSCIOC Information Sharing Analysis (TAB 3B)</li> </ul> <b>B)</b> <ul style="list-style-type: none"> <li>• <b>Information-Sharing Roundtable</b></li> </ul>	<b>For information / discussion</b>  <i>Members to respond to evaluation poll after each item.</i>	Intro: Tracy Wood  <b>Sophia Jesow, Research Analyst</b>

	1:30 – 2:45 p.m.  (75 min)	<b>Jurisdictional Information Sharing</b>	<p>PSCIOC members to identify their key priorities, initiatives and challenges facing their jurisdiction using their information sharing report as basis for discussion.</p> <p><i>(Time allocated for each member is about 5-8 minutes)</i></p>		<b>PSCIOC members</b>
4	2:45 – 3:00 p.m.  (15 min)	<b>Other Business</b>	<p><b><u>Objective:</u></b></p> <p><b>A) PSCIOC Treasurer's Report:</b></p> <ul style="list-style-type: none"> <li>PSCIOC Financial Report (<b>TAB 4A</b>)</li> <li>PSCIOC Members' contributions for 2021/2022 (<b>TAB 4B</b>)</li> </ul> <p><b>B) PSCIOC Action Items</b> from previous meetings (<b>TAB 4C</b>)</p> <p><b>C) PSCIOC Bring Forward Agenda</b> (<b>TAB 4D</b>)</p> <p><b>D) PSCIOC MS Teams Meetings in 2021:</b></p> <ul style="list-style-type: none"> <li>Wednesday, March 31, 12:00 p.m. EDT</li> <li>Wednesday, April 28, 12:00 p.m. EDT</li> <li>Wednesday, May 19, 12:00 p.m. EDT</li> <li>Wednesday, June 16, 12:00 p.m. EDT</li> <li>Wednesday, July 7, 12:00 p.m. EDT</li> <li>Wednesday, August 4, 12:00 p.m. EDT</li> </ul> <p><b>E) Next PSCIOC in-person meeting:</b> TBC – September 22-24, 2021, Quebec City</p>	<b><i>For information / feedback</i></b>	<p><i>Intro: Denis Skinner</i></p> <p><b>Sean McLeish</b>  <b>PSCIOC</b>  <b>Treasurer</b></p>
	3:00 p.m.		<b>Adjournment of PSCIOC Meeting</b>		