



Draft v.8

## **JOINT COUNCILS MEETING AGENDA**

**THURSDAY, FEBRUARY 23, 2023**

**9:00 a.m. – 3:00 p.m. EST**

**Delta Hotel Ottawa City Centre**

**MEETING ROOM: Joliet-Frontenac**

***BREAKFAST: 8:00 A.M. – 8:55 A.M. EST – Room Chaudière***

#	TIME	JOINT COUNCILS PRIORITY	OBJECTIVE	EXPECTED OUTCOMES	LEADS
	9:00-9:15 a.m.	<b>Welcome</b>	<b>Land Acknowledgement</b>  <b>Welcome by GoC Hosts</b>  <b>Roundtable introduction of PSCIOC &amp; PSSDC Members and Observers</b>		<b>ICCS Secretariat</b>  <b>Federal PSCIOC &amp; PSSDC Co-Chairs</b>
1	9:15-9:20 a.m.  (5 min)	<b>Secretariat</b>	<b>A) Approval of Record of Decision from September 28, 2022, in-person meeting, Toronto, ON (TAB 1A)</b>  <b>B) Acceptance of February 23, 2023, meeting agenda (TAB 1B)</b>	<b>For approval</b>  <b>For approval</b>	<b>Lead: Paul Wagner, PSCIOC Co-Chair</b>
2	9:20 – 10:35 a.m.  75 min	<b>Digital Trust &amp; Credentials Program</b>	<b>Digital Trust &amp; Credentials Program (TABs 2A to 2C)</b>  <u><b>Objective:</b></u>  <u><b>Ministers' January Symposium</b></u> <ul style="list-style-type: none"> <li>Debrief on outcomes of the January FPT Ministers' Symposium on Digital Credentials and Cybersecurity</li> </ul> <u><b>Digital Trust &amp; Credentials Program</b></u> <ul style="list-style-type: none"> <li>Digital Trust &amp; Credentials Program Roadmap: Building the Team (capacity) to advance work / deliverables for 2023-2024</li> </ul>	Outcomes from Jan Ministers' Symposium to direct/inform forward planning   Strategic discussion on alignment of the DTC Program ecosystem (Joint Councils, FPT Digital	<b>Lead: Paul Wagner, PSCIOC Co-Chair</b>  <b>CJ Ritchie, BC, PSCIOC Co-Chair</b>  <b>SWAT Team Members</b>  <b>Mark Burns, ICCS Board President</b>



			<ul style="list-style-type: none"> <li>• Role of the ICCS DTC Program Office in managing the new FPT DMs' and Ministers' Tables</li> <li>• Discussion on development of a pan-Canadian workplan for the FPT DMs' and Ministers' Tables and alignment to the Joint Councils DTC Program</li> <li>• Discussion on horizontal alignment of the Councils' key priority on Digital Trust and Credentials with the FPT DMs' and Ministers' Tables, the FPT DMs' Table on Service Delivery Collaboration, and other DTC stakeholders <ul style="list-style-type: none"> <li>○ Review of PSCIOC and PSSDC Terms of Reference for any changes required related to the DTC program and new FTP Ministers' and DMs' Tables</li> </ul> </li> </ul>	Trust Tables and FPT Service Delivery Table and other stakeholders related to workplan, funding, and resources)	<b>Dan Batista, ICCS</b>
	10:35 – 10:50 a.m.		<b>BREAK</b>		
3	10:50 a.m. – 12:00 p.m.  (70 min)	<b>Digital Trust &amp; Credentials</b>	<b>Public engagement work on Digital Trust &amp; Credentials (TAB 3)</b>  <u><b>Objectives</b></u> <ul style="list-style-type: none"> <li>• Context setting - information on GoC's work related to public engagement and consultations.</li> <li>• Overview of what the GoC has heard related to work on public engagement by provinces and territories.</li> <li>• <i>(tbc) Jurisdictional roundtable: members' insights would inform the work that GoC is planning to undertake related to public consultations.</i></li> </ul>	Insights to inform the work by GoC on public consultations	<b>Lead: CJ Ritchie, PSCIOC Co-Chair</b>  <b>Paul Wagner, GoC, PSCIOC Co-Chair</b>  <b>Katherine Benjamin, GoC</b>
	12:00 – 1:00 p.m.		<b>LUNCH - Room Chaudière</b>		
4	1:00 – 1:45 p.m.	<b>Joint Councils Forward Planning</b>	<b>Joint Councils Forward Planning (TABs 4A &amp; 4B)</b>  <u><b>Objectives</b></u>		<b>Lead: Olivier Bullion, PSSDC Co-Chair</b>



(45 min)		<p><b>A) Joint Councils Working Groups and Communities of Practice Dashboard highlighting planned contributions/deliverables of each WG and CoP to confirm ongoing alignment with the JC overarching priorities of Digital Identity, Client-Centric Services and Research &amp; Strategic Intelligence as outlined in the JC Strategic Plan</b></p> <p>Discussion on how each group aligns and supports the priorities of the Councils.</p> <p><b><u>Joint Councils:</u></b></p> <ol style="list-style-type: none"> <li>1. Canada Open Government CoP</li> <li>2. Client Centric Services Design &amp; Experience CoP</li> <li>3. Privacy Sub-Committee</li> <li>4. Research Committee</li> <li>5. Data Driven Intelligence WG <ul style="list-style-type: none"> <li>○ Analytics Playbook Sub-Group</li> </ul> </li> <li>6. Death Notification CoP</li> <li>7. Open Source WG</li> <li>8. Service to Business WG</li> <li>9. Digital Trust &amp; Credentials Program <ul style="list-style-type: none"> <li>○ Jurisdictional Experts on Digital Identity (JEDIs)</li> <li>○ Executive SWAT Team</li> </ul> </li> </ol> <p><b><u>PSCIOC:</u></b></p> <ol style="list-style-type: none"> <li>1. National CISO Committee on Information Protection</li> <li>2. ICT Policy CoP</li> <li>3. IT Procurement CoP</li> <li>4. Cloud CoP</li> <li>5. MS O365 Sub-Committee</li> </ol> <p><b><u>PSSDC:</u></b></p> <ol style="list-style-type: none"> <li>1. Contact Centre CoP</li> </ol> <p><b>B) Joint Councils Bring Forward Agenda</b></p>	<p>Confirm alignment of JC priorities with the mandate / deliverables of the Councils' working groups &amp; CoPs</p>	<p><b>ICCS Secretariat</b></p>
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5	1:45 – 2:30 p.m.  (45 min)	<b>Citizen Centric Services</b>	<b>Delivering Citizen Centric Services (TAB 5)</b>  <u><b>Objective:</b></u>  <b>Showcase: TBS’ Service Management Improvement Initiative (SMII)</b>  Introduced in June 2021 to an ADM-led Council of Service Officials from across Canada. SMII aims to improve services with a focus on client feedback, service standards, and service reviews.	Presentation supports the citizen-centric service priority of the Councils	<b>Lead: PSSDC Co-Chair Sheila Robinson</b>  <b>Honey Dacanay, Director, General Policy and Service, TBS, GoC</b>
6	2:30 – 2:45 p.m.  (15 min)	<b>Secretariat</b>	<b>Wrap-Up</b>  <b>A) Joint Councils Action Items (TAB 6A)</b>  <b>B) Updates Reports from JC sub-committees and working groups:</b> <ul style="list-style-type: none"> <li>• Service to Business WG (TABs 8A to 8C)</li> <li>• Privacy Sun-Committee (TABs 8D &amp; 8G)</li> </ul> <b>C) Next in-person meeting of the Joint Councils:</b> Sept. 20, 2023, Location: TBC  <b>D) Upcoming JC Teleconferences:</b> <ul style="list-style-type: none"> <li>• Thursday, April 13, 2023, at 1:00 pm EDT</li> <li>• Thursday, May 11, 2023, at 1:00 pm EDT</li> <li>• Wednesday, June 7, 2023, at 1:00 pm EDT</li> <li>• Thursday, August 17, 2023, at 1:00 pm EDT</li> </ul> <b>Adjournment of Joint Councils Meeting</b>		<b>Lead: Olivier Bullion, PSSDC Co-Chair</b>
9			<b>Joint Councils’ Meeting Evaluation (TAB 9)</b>	<i><b>Please complete form</b></i>	
	<b>2:45 – 3:00 p.m.</b>		<b>Break</b>		