

Agenda Item # 3b

Appointment of Auditor

Background

Article 12.1 of By-law Number 3 states that, “The Voting Members shall, by Ordinary Resolution, at each Annual Meeting appoint a Public Accountant to hold office until the next Annual Meeting, and if an appointment is not so made, the Public Accountant in office will continue in office until a successor is appointed” At the Annual General Meeting of the ICCS Board of Directors held on October 3, 2017 in Charlottetown, Prince Edward Island, the accounting firm of RZN, LLP was selected based on the work performed in the fiscal year ending March 31, 2016.

The firm of RZN, LLP has provided excellent service to the Institute in preparing the financial statements for the year ending March 31, 2018. It is therefore recommended that they continue to act as the auditor for the ICCS. The firm would be responsible for preparing the financial statements for the fiscal year ending March 31, 2019.

Recommendation

It is recommended that RZN, LLP, Chartered Accountants, continue to act as the auditor for the Institute for Citizen-Centred Service and prepare the financial statements for the fiscal year ending March 31, 2019.